

WHO WE ARE

At Innovative Niyati Property Management Pvt. Ltd., we bring over 15 years of invaluable experience in Society Accounting and Management to the vibrant communities of Vasai-Virar, Maharashtra. Building on the success of our sister concern company, Niyati Services, which has been serving more than 150 societies with distinction, we now extend our expertise to Society and Property Management under the banner of Innovative Niyati Property Management Pvt. Ltd.

OUR JOURNEY

2004-2014 - SOCIETY BILLING, ACCOUNTING, AUDIT
2014-2022 - TAXATION & SOCIETY ADMIN WORK
2023 - SOCIETY AND PROPERTY MANAGEMENT
(UNDER ONE ROOF AND AT YOUR FINGERTIP)

Why Choose Us?

- **Proven Track Record:** With 15+ years of experience and a successful track record through our sister concern Niyati Services, we bring a wealth of expertise to the table.
- **Customer Satisfaction :** Our clients' satisfaction and well-being are at the core of our mission. We take pride in the trust placed in us by the societies and property owners we serve.
- **Comprehensive Solutions:** From accounting intricacies to facility management complexities, we offer comprehensive solutions under one roof, making us a one-stop destination for your needs.
- **Strong Local Presence :** With a strong presence in Vasai-Virar, Maharashtra, we are intimately familiar with the unique aspects of the local property market and societal dynamics

Our Vision : Our vision is to empower communities and property owners with efficient, transparent, and innovative management solutions. We aim to create harmonious living environments and optimize property investments, all while delivering exceptional customer experiences.

Our Mission : Our Mission is to be the leading provider of Society and Property Management services in Vasai - Virar, Maharashtra, and beyond. We strive to uphold the highest standards of professionalism, integrity, and client satisfaction in all aspects of our operations.

OUR PACKAGES

FINANCIAL MANAGEMENT

- 1) Computerised Billing & Accounting
- 2) SMS, Mail, Whatsapp, Web-Based & Mobile APP Facility for Secretary & Members
- 3) Taxation
- 4) Financial Analysis with Budget Planning
- 5) Banking Work
- 6) Recovery Notice (3 Letters only)
- 7) O Form
- 8) Mandatory Return (mahasahakar.maharashtra portal)
- 9) Co-ordinate with Auditor
- 10) Consultancy for Accounts, Audit, Taxation and Statutory Register

COMPLIANCE MANAGEMENT

- 1) File & Records Management
- 2) Society & Member Documentation
- 3) Updating of Statutory Register
- 4) Writing Meeting Agenda & Minutes
- 5) Transfer Endorsement (Only Documents Checking)
- 6) On-Site Compliance Executive (Monthly 2 Visit)
- 7) On-Site Account Executive (Monthly 1 Visit)
- 8) NOC Verification, Drafting & Issuance)
- 9) Recoveries (3 Letters & Phone Follow-ups)
- 10) To Help in Election Procedure
- 11) Co-ordinate with Auditor
- 12) Consultancy for Accounts, Audit, Taxation and Statutory Register

LEGAL MANAGEMENT

- 1) Society Registration
- 2) Society Conveyance
- 3) Transfer Set of Flat Sales as per bye-laws
- 4) Recoveries
- 5) Adoption of Bye-Laws
- 6) Legal Advice
- 7) Contractual Matters
- 8) Dispute Resolve
- 9) Property & Real Estate
- 10) Employment and labour Law
- 11) Re-Development
- 12) Privacy and Data Protection

PROPERTY MANAGEMENT

- 1) Every Day Full Time Manager (8 hrs Duty – 6 Days)
- 2) Gate Management
- 3) Members Complaints Trackers
- 4) On-Site Compliance Executive (Weekly 1 Visit)
- 5) On-Site Account Executive (Monthly 2 Visit)
- 6) Financial Management
- 7) Compliance Management
- 8) Event Management
- 9) Vendor Managements
- 10) Legal Team Support
- 11) Consultancy for Accounts, Audit, Taxation, Statutory Register and Property